

**Bancroft Governing Board Meeting Agenda  
November 14 2023; 6:30 PM ET**

**Meeting Details**

**Format + Location: In Person at Bancroft school**

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.*

**Invited Participants:**

**Governing Board Parents:** Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis (Vice Chair), Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (EMSB Parent Committee Alternate), Evita Macmillan (Secretary)

**Governing Board Alternate:** N/A

**Community Representative:** TBD

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

**Regrets:** Charles Martin, Ian Mackenzie, Vanessa Krystal Giancioppi

**Meeting notes**

**1. Welcome**

Members of the GB were welcomed by the chair

**2. Adoption of Today's Agenda**

Mme Lusignan added the item: School calendar updates under New Business  
Agenda adopted. Motion by Josie, seconded by Fernando, all in favor

**3. Adoption of October Meeting Minutes**

Change in minutes to clarify point 4.4: "20% of all sales will be given to the school fundraiser"  
Minutes adopted. Motion by Josie, seconded by Luc, all in favor

**4. Business Arising from the Minutes**

4.1 Updated Rules of Internal Management – For Discussion/Adoption

GB members read the draft and highlighted the changes proposed. Additional points were discussed and will need to be included in the Rules. The adoption was tabled for the next meeting.

4.2 Governing Board 2023-2024 meeting dates – For Discussion/Approval

Tuesday Dec 12<sup>th</sup> 2023

Tuesday Jan 30<sup>th</sup> 2024

Tuesday Feb 20<sup>th</sup> 2024

Tuesday March 26<sup>th</sup> 2024

Tuesday April 23<sup>rd</sup> 2024

Tuesday May 21<sup>st</sup> 2024

Tuesday June 4<sup>th</sup> 2024

Dates approved. Motion by Fernando, seconded by Luc, all approved.

#### 4.3 Social Media policies – For Discussion

GB members discussed concerns around social media safety for children as well as opportunities social media provide to engage the school community and promote the school. They agreed that further analysis and discussion would be beneficial.

#### 4.4 School and Daycare/Ped Day Activities Fees – For Discussion

GB members raised the question whether the fees associated with daycare and school activities could be a barrier for some children to participate. School staff provided insights on existing processes and budget lines available to provide financial support to families as needed. Suggestion to do a pulse check in the community and to propose language to advertise those processes in a sensitive manner. Will be covered in part through the educational project review process.

### **5 November Reports**

#### 5.1 Chairperson Report

Nothing to report.

#### 5.2 Principal's Report

Report cards: completion underway

Parent Teacher Interviews – will take place in person and Individualized Educational Plan will be shared at that time for signature

School bus strike – ongoing, no more daily follow up with families

Halloween party – congrats to all the volunteers! PPO and the team, the families who came, the decoration were outstanding, and also taken down so efficiently!

#### 5.3 Teachers Report

Finalizing report cards and getting ready for the parents teachers interview

#### 5.4 GB Treasury

Fees for child care support in order to allow a GB member to attend the meeting – amount will be confirmed at the next meeting.

#### 5.5 Commissioner Reports N/A

No commissioner present at the meeting

#### 5.6 EMSB Parents Committee Reports

Meeting on the 19<sup>th</sup>. Vacant positions were filled.

Parents brought questions about the email sent about the Israel/Palestine conflict, and expressing disagreement of the EMSB .

Nov 2<sup>nd</sup> – adopted bylaw 13<sup>th</sup> which was a reform of complaint procedure. Refer to the EMSB website to see the new procedure. The sources of complaints are now more inclusive.

Conversation about Bill 96 – it is into law but not very clear to what stage. Many families cannot get their certificate and a lot of concerns about the possibility to lose your eligibility or not get it based on many reasons, such as going to French school for a year.

Marketing for school was brought up, guide for principles. We can bring Mike Cohen to talk about it in our meeting. English schools feel at threat and marketing might be essential.

#### 5.7 PPO Update

Halloween fundraiser: 2900\$ raised for school activities

Walkathon: 7500\$, after expenses 7300\$, half for school and half for donation between Terry Fox and Sun Youth.

Pizza fundraiser: about 5000\$

Grade 6<sup>th</sup>: almost 2990\$

### **6. New Business**

#### 6.1 2023-2024 Provisional Budget - For Approval

Tabled to the next meeting – we are waiting for two grants from the Ministries

#### 6.2 PPO Items - For Approval

Nothing to approve

#### 6.3 Daycare/PED Day Activities - For Approval

Nothing to approve

#### 6.4 School Field Trips - For Approval

Nothing to approve

#### 6.5 Vice Chair position rescind and election

Veronica rescinds the vice chair position and proposed Tenisha.

Veronica motioned, Evita seconded, all in favor

Congratulations Tenisha and thank you Veronica for holding the position until now!

#### 6.6 School calendar updates – Mme Lusignan – For Approval

A strike that will affect the school has been approved for November 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>. A Ped Day was scheduled for the 22<sup>nd</sup> to allow the Parent Teachers Interviews (PTI) to take place. Prioritizing children's needs, particularly as it relates to the approval of their Individualized Educational Plans, the Teacher council has proposed to move the Ped Day to November 20<sup>th</sup> and hold the PTI on that day.

Change approved. Motion by Olivia, seconded by Veronica, all in favor

**A motion to extend the meeting for 10 minutes was suggested by Yannick, seconded by Veronica, all in favor.**

#### 6.6 Educational Project Consultation Process – For Discussion

Mme Lusignan presented on the upcoming Educational Project Consultation Process. This is an exciting moment to review children's performance and feedback and plan responsive education and school life strategies. As part of the consultation process, the GB will be reviewing the plan and strategies and the whole school community will be engaged through a survey in December followed by a round table in January.

### **7. Public Question Period**

No question

8. **Varia** No varia

9. **Recap Action Items and Next Meeting Date/Time**

The following actions have been agreed:

- Internal rules: additions discussed in the meeting to be added through an asynchronous process – Yannick will share the link. If the link doesn't work, GB members can send their input by email
- Ped day inclusivity: survey question on affordability to be added to educational project survey and GB members can suggest language to Mme Lusignan to advertise the financial support process
- Social media analysis: creation of a special committee – Tenisha, Evita, Olivia, Fernando, Veronica – that will report progress at the next meeting

Next meeting will be on December 12<sup>th</sup>.

10. **Meeting Adjourned**

Motion by Fernando, seconded by Evita, all in favor